

# PRACTICAL INFO

- Dress to impress - business attire
- The evening activity might include walking - bring comfortable/casual clothes/shoes and something to protect against the elements
- If you wish to have your headshot taken, please bring your business savvy attire:
  - Blazer is required for men and suggested for women
  - If you are new to OHG - a headshot is required
- Costs covered during the conference will include: BB + tax for 18 - 20 March, consumption of F&B during conference at locations decided by organizers, travel allowance costs to and from destination in accordance with the Travel Policy
- You are welcome to bring family members to stay with you, please be informed that any additions will be charged to you or your guest/s
  - If you're \*extending your stay, please book your room/s with reservations so they can link your bookings (a maximum of 2 rooms per TM can be booked)
  - Family members won't be included in the planned activities - please make arrangements accordingly
- Staying longer than the 20 March?
  - Book the OHG Pleasure Rate
  - Return price differences should be in line with the Travel Policy
  - All additional expenditure for extended stays will be charged to you

*\*If you are booking more than 2 rooms (4 people+) you will need to use the best available rate*

